

SCLENDS Executive Board Meeting

January 12, 2018

Lexington Main

Attendance: Ray McBride, Scott D. Strawn, Leesa Aiken, Amber Conger, Faith Line, Meg Stroup, Carl Coffin, Ben Loftis, Rita Vogel, Alan Smith, Jason Hyatt, Chris Yates, Benjamin Hall, Michael Kaltwang, and Elizabeth Snyder-Powell.

Opening Remarks--Ray McBride

Approval of November Minutes: motion by Carl, seconded by Faith.
Passed unanimously.

Committee Reports

A. Cataloging

Meg Stroup

- By early next week, the smoothly run bibliographic upload will be complete, with just under one million.
- There has been a great deal of cleanup of the database, through 7000 reports, produced in-house.
- Good news:the final invoice bills us at \$17000, as opposed to \$19000 we had planned on.
- Authorities will start being loaded. We should be done by April 2nd.

B.Circulation

Faith Line

- Having a meeting on January 24th
- Hopes to have a training module on the server.
- Will review HOLD ALERT message.
- Would like to see the superfluous choices under Billing cleaned up and more concise

C. Finance

Faith Line

- We are doing well, financially, with \$163,000 left.
- Bowker Syndetics has not increased costs significantly.

D. Governance

Is no longer a viable committee.

E. Systems Administration

Alan Smith

Will hold another meeting in early March.

F. ICL

Chris Yates

Nothing to report; we're moving to a new software reporting platform

G. Migration

Charlotte was not present.

H. Public Relation

Nothing to report.

I. Website

Chris Yates

Posted: the latest brochure; article about Cherokee County coming on board.

Other Questions/Issues and Discussion

Cherokee

A Script from Equinox for first phase of deduplication was not robust enough. Equinox had to write a second script. Lesson learned: a canned script is not effective. With the migration of any new library, we will more than likely run into this again.

2018 Priority Survey

Similar to last year's in format. Will be sent out again this year; need's everyone's input. Will develop and finalize a draft, to be discussed at the Retreat.

Evergreen Update 3.0

Chris--test server will be up by January 31st. Chris will send out a message. Barbara Coffin and Stuart Forrest will do a presentation of the new features (at the Retreat.) May 16th--GO LIVE date. 3.1 will be on production.

ESI we still have 2 hours of training left till February 2018. Ray will talk to Barbara and Stuart to use for select staff to prep for 3.0. We may be able to extend the expiration date.

Protecting Data in Evergreen. Ray will resend the documents. Review Patron Records: what do we want to retain? Web client recommendations for 3.0

St. Helena Library--Retreat. Handouts of Agenda

Thursday, Feb 15th begins at 1 p.m. through the 15th at noon.

Playaway will give us a 30 minute presentation; will provide dinner at the OLD BULL Tavern.

Leesa had sent messages. We're receiving 150,000 from K-12 homework help initiatives.

Will have more information distributed at the Retreat.

Leesa encouraged us all to contact our legislators to support her requests on behalf of the State Library.

Stuart has created a statistical Dashboard for the last ten years for Beaufort. He will preview this for us at the Retreat. Provides very interesting data for board and stakeholders.

Carl--will be opening this spring an additional branch in the Cottageville community. An internal courier provides service to this branch.

Ray--Beaufort County did a salary study; Performance Pro software gives an ongoing evaluation provision for merit pay. Staff received increased salary.

Hilton Head Friends are purchasing a second bookmobile for children's services. Will be building two new branches in the next ten years.

Alan--has been lending out hotspots for the last year. Service fees are prohibitively high.

Scott Strawn brought up some complex problems he's been having in Jasper and Hardeeville. A lively discussion ensued, regarding the validity of a municipality's claim to SCLENDS membership. A review of bylaws would be in order if certain changes come to pass

Next meeting will be at the Retreat.

Leesa will get in touch with potential new members.

Motion to adjourn: Rita
Seconded by Ben

Adjourned at 11:35 a.m.

Submitted by
Rita Vogel, Secretary.

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