

SC Lends Executive Board Meeting

April 29, 2016 10:00am

St. Andrews Library

Attendance: Carl Coffin, Ray McBride, Laurel Sharp, Elizabeth Snyder-Powell, Chris Yates, Amber Conger, Alan Smith, Rita Vogel, Jennie Redmond, Kristen Simensen, Rieta Drinkwine.

Carl called meeting to order at 10:00am and opened with introductions.

Approval of March 2016 Minutes: A motion was made and seconded that the minutes be approved. A vote was taken and the motion passed.

Committee Reports

A. Cataloging

- Colleen was not present but informed Carl that York was still working on bugs in the acquisitions module.

B. Circulation

- Faith plans to schedule a circulation committee meeting for May or August.

C. Finance

- The day of the meeting is Sarah's last day. The board agreed to let Eric Robinson assume Sarah's financial role.
- Sarah's spreadsheet shows a balance about \$2500 higher than Paula's report. She sent this information to Carl.
- Financial report also shows a \$20,000 expenditure from the reserve fund, to fund the rest of this year's Tier 1 support.

D. Governance

- No report

E. Systems Administration

- The sys admin's normal June meeting will be canceled. Should have a meeting in the Fall, possibly in a new format focusing on skills training.

F. ICL

- There have not been a lot of changes in IMS procedures. It seems that top-down changes are not making it down to the lowest levels.
- Please send extra bags you have on hand back to their original libraries. Many libraries are running low.

G. Migration

- No report

H. Public Relations

- No report

I. Website

- The new public facing site is built and just needs updated content plugged in. Chris will chair a committee to generate the content and transmit it to the web team. Will discuss further at another meeting.

Other Questions/Issues and Discussion

Operations Report from Chris Yates

- We have a block of 6 unused training hours that is good until September. Reports training is needed, and 38 people expressed interest. Every library needs someone who can do reports, but not everybody needs to know, as practice is needed to maintain the skill.
- All attendees agreed that a “canned” monthly report of basic stats should be set up and sent to all directors.
- With our premium AIM subscription we can directly submit 4 bug fixes per quarter. Stuart and Chris met with Equinox to come up with a system to do so. Systems admins can send bugs to Stuart to log.
- Chris proposes setting up a server at SCSL as a development server for high level system admins. This will allow command line access, SQL reports, etc.

Staffing

- The cataloging position posting is closed with 4 qualified applicants.

Miscellaneous

- Ray asked if Evergreen 2.11 would have a mobile-accessible web interface. Chris is not sure at this time.
- Alan asked for clarification on reciprocal borrowing agreements. These are only grandfathered in; no new reciprocal agreements between SCLENDS members and non-members may be made.

Next Meeting Date

- June 17th, 2016
- A motion to adjourn was made and seconded. All approved.