

SLENDS Executive Board Meeting

May 8, 2018
State Library
Columbia, SC

Attendance: Amber Conger, Faith Line, Carl Coffin, Ben Loftis, Rita Vogel, Chris Yates, Benjamin Hall, Michael Kaltwang, Rieta Drinkwine, Kristen Simensen, Eric Robinson, Dawn Ellen, Barbara Coffin, and Stuart Forrest.

Opening Remarks Ben Loftis, Incumbent Chair, assumed the duties in Ray's absence.

Approval of February Minutes: Motion by Mike, seconded by Faith, with one spelling correction of Eric Robinson's first name.

Passed unanimously.

Committee Reports

A. Cataloging

Meg Stroup

- Attending an Evergreen Conference with Equinox
- The authority upload is going very well. Catalogers have expressed an interest in more training
- Chris reviewed what had been said regarding the deduping script when Cherokee County migrated to SLENDS. Rogan had worked on tweaking this script to get a much better match rate. With some data hours we could get that improved script. Chris offered to see how much that might cost.

Shay has left Equinox. Andrea is our new customer service representative.

- In the 3.0 upgrade, there is a relevance rating called "badges". Rogan is working on this regarding their function, cataloging. Chris will reach out to him for more information. We may get it for free if we are willing to share it with other consortiums.
- Bug fixes—in cataloging. Many will be in 3.1. Some not until 3.2 to be released in September.
- Stuart added what he had found, in the meantime, regarding badges: badges are awarded in Evergreen based upon circulation by the most checkouts, among other factors
- Faith asked about modules other than cataloging for stability. It is thought that most of those are fixed. Faith observed that they are having problems with the browser losing stability during patron registrations. At least once a week they have had to reinstall.
It is acknowledged that the test server is not as reliable as going live.
Be sure to submit concerns in a ticket to the SYS-admin list.
- Kristen brought up questions about Hatch, regarding the printer. It is advised to upgrade to 64 bits. If one does not have Hatch installed, a dialog box will appear where one must take extra steps for it to print.

B. Circulation

Faith Line

- Barbara Coffin talked about the draft of the manual she had created (about 62 pages). Before it becomes "official" it needs to be endorsed by the board. Please review and advise changes you want. However, it can be edited, once approved, to suit an individual county. Not everyone has shared it with staff. It is meant to be used for reference. Faith is currently working on the SLENDS policy manual changes and will work with Barbara on the project.

C. Finance

Eric Robinson

- Two sets of numbers are in this report. SCLENDS (Backstage) development used three thousand dollars, leaving \$17,000.
- Currently working on budget for next year.

D. Governance

Chris---nothing to report

E. Systems Administration

On behalf of Alan, Stuart reported on last meeting. There had been some reports of folks having trouble getting on the test server. Meg has put together in a LIBGUIDE guidelines i.e. driver license number no longer should be entered.

The question again rose of safety using Evergreen with a remote Wi-Fi---it is sufficiently encrypted where concern about hackers is not necessary.

F. ICLS

Kristen Simensen

PDF receipts will be forwarded to a new link, which Kristen will send out.

Other Questions/Issues and Discussion

- Stuart Forrest: In running a report of LOST DVDs, he realized that there was no distinction between those lost, and those lost and paid for. There is a setting that would switch the status to LOST AND PAID once a patron fully reimburses the library.

Rita moved that he be permitted to switch on this setting for lost items.

Benjamin Hall seconded. Vote was unanimous.

Rita asked Stuart to please see about running a report of all “notes” in patron records

- 2019 Development Priorities

Stuart-*automatic renewals* are already in place in Texas. The next upgrade (3.2) will include this. If an item is not renewable, the patron will be sent an email.

An inventory module is very expensive (\$150,000). Rieta raised the question of specifics regarding this module---what do we actually want? Stuart will research its potential.

Enhanced report creator-there does not seem to be much interest for this in the Evergreen community. Rieta expressed concern that we are being too passive about what we want. Would there be a possibility of sharing projects with other interested consortiums who could help with the cost, for example, Georgia Pines? Stuart cautioned against becoming too insular. Can we increase our development fund each year?

Discussion ensued.

3.1Update is scheduled to launch May 24th.

Concern expressed by Faith that there should have been more opportunity for discussion regarding the start date.

- *Nominating Committee* Amber Conger and Carl Coffin
Slate of administrative candidates:
Ben Loftis-President
Robert Antill-Vice President
Rita Vogel-Secretary
Eric Robinson-Finance Officer

Slate endorsed unanimously.

- *Next meeting date*
Motion put forth by Rita to meet every other month, the third Friday of even months, with the possibility for allowing a called meeting when necessary.
Seconded by Faith. Vote: Unanimous.

Cycle begins with next meeting date at the State Library on June 15.

Adjourned 12:05 p.m.

Submitted by
Rita Vogel, Secretary.