

SCLENDS Executive Board Meeting

June 15, 2018, 10 a.m.

State Library

Columbia, SC

Attendance: Ray McBride, Faith Line, Ben Loftis, Rita Vogel, Chris Yates, Benjamin Hall, Michael Kaltwang, Rieta Drinkwine, Laurel Sharp, Alan Smith, Scott Strawn, Meg Stoup, Leesa Aiken, Barbara Coffin, and Stuart Forrest.

Approval of May 8th Minutes: MOTION by Scott, seconded by Alan. Passed unanimously.

Committee Reports

A. Cataloging

Meg Stroup

- The next RDA training will focus on updates and cataloging with Web Client.
- Whoever is not using bookwhere should consult Meg

Faith raised a question regarding Copy Cataloging. For more streamlined usage by patrons and staff, there exist too many records of the same title. Can we not “Mark it and Park it”? For example, there may be 20 records for the same title of a John Grisham book, when all the patron is looking for is a copy of that title.

Discussion ensued.

B. Circulation

Faith Line

A meeting is forthcoming.

C. Finance

Chris Yates, on behalf of Eric.

MOTION by Rieta to allow the State Library to present the Financial Report, having been reviewed by Treasurer. Ben seconded. Passed unanimously.

C. Governance

Chris---nothing to report

D. Systems Administration

Alan Smith---nothing new to report

E. ICLS

Chris Yates

Review of IMS Rate Increase for Allendale, Clarendon, Lee, and Jasper Counties. All others will experience a decrease in expense based on their past fiscal year’s weights. MOTION: Faith moved that any hardship for the smaller libraries be offset by our reserves for the first year under the new management of R.R. Donnelly, if they have problems meeting the increase. This will be reviewed anticipating the second year under Donnelly.

Seconded by Ray. Passed Unanimously.

F. Public Relations

Scott Strawn

Asked what changes with the upgrade will be seen from the patron's interface. Answer: they may notice greater speed in searching, and highlighted keywords.

Chris mentioned Curtis Rogers could attend our next meeting working through "branding" for our libraries, as a result of his recent audit of signage in our locations.

Covered by State Library.

G. Website

Chris---nothing to report.

Other Questions/Issues and Discussion

- **Priorities for Development**

Meg and Chris—we need a more robust deduplication script. The basics have been created by the Evergreen Pennsylvania consortium. Equinox can tailor and refine it for SCLENDS at a reduced cost to us. This would improve the efficacy of merging records, give us a faster system, as well as cleaning up our database. A minimal cost would be 2000 dollars, but not more than 4000, incurring a second cost to run the script.

It would only need to be run again every 2 or 3 years.

MOTION: Rita—Pay Equinox to refine the Deduplication script from Pennsylvania's consortium for SCLENDS.

Ray seconded. Passed unanimously.

Holdings Targeting

Andrea is our new project manager with Equinox. We have over a hundred holdings targeting policies. Some of these are dormant/ineffectual, but the nature of the system prohibits the simple removal of them, as it could cause a collapse (sort of like JENGA). Equinox can review these policies and get them down to about 30. We will pay for this. We will have input and testing capability. It will save money, ultimately.

MOTION: Faith moved that we proceed. Benjamin seconded. Passed unanimously.

Popularity Badges---tells system how to search more intelligently according to patrons' demands, wading past the older, less popular books. Equinox will install it for free, as long as we share it with the Evergreen WIKI.

MOTION: Faith moved we accept this. Ray seconded. Passed Unanimously.

- **Standardization**---plan to finalize; if members have not implemented the list, it will be done for them by System Administration. Ad hoc committee formed to finalize the list: Barbara Coffin, Faith Line, and Alan from System Admin to provide recommendation to the board.
- **Replenish Unspent Development Funds** to 70,000 dollars, and accept proposed 2018-2019 Budget. MOTION: Benjamin moved, Scott seconded. Passed Unanimously.
- **Accept Financial Statement**: Rita moved; Faith seconded. Passed Unanimously.

- Release of Evergreen 3.1 upgrade. Actual date is to be determined; Chris will let us know. We cannot operate under 2.11 past September. We can wait for 3.2 until next April.

In the meantime, keep using the test server.

- Ray is concerned about Beaufort's DVD theft/loss increase since implementation of ten item limit, versus five.
Stuart will run a report in Evergreen and distribute it to directors for indications regarding the outcomes for each county respective of this recent change.
We will review and discuss any concerns in future meetings.

Next meeting date

August 17, 2018

State Library

Adjourned 12:15 p.m.

Submitted by
Rita Vogel, Secretary.